



VALABALLARY CHANNABASAVESHWARA EDUCATION SOCIETY'S
ARTS AND COMMERCE COLLEGE
LINGASUGUR-584122

GRIEVANCE REDRESSAL CELL

2017-2018

Names of Committee member	Designation	Signature
Prof. Chandrashekahar Reddy	Assistant Prof	Co-Ordinator
Dr. Chandrasekhar Patil	Associate Prof	Member
Md. Ahmed	Associate Prof	Member
Dr. Sujatha	Assistant Prof	Member
Rajashekhar	SDA	Member





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NOTICE

All the members of **GRIEVANCE REDRESSAL CELL** are informed that **meeting** of the Committee for the academic year 2017-18 will be held on 19.08.2017 under the guidance of the Principal Prof. P Jagadeesh, at 11.30 am. All the members are informed to make it convenient to attend the meeting.

AGENDA OF THE MEETING

- Welcome
- To discuss to discuss to provide the tasty, clean and neat food items in the College Canteen on request of the students.
- To discuss about to provide the light facility at the ratio of the Girls's Hostel during night.
- To make timely arrangements to provide reading and reference facility for the students of Arts and Commerce.
- To take action to keep a suggestion box to receive students grievances, if any.
- Vote of thanks.



Members present in the meeting:

Names of Committee member	Designation	Signature
Prof. Chandrashekahar Reddy	Assistant Prof	Co-Ordinator
Dr. Chandrasekhar Patil	Associate Prof	Member
Md. Ahmed	Associate Prof	Member
Dr. Sujatha	Assistant Prof	Member
Rajashekhar	SDA	Member



MINUTES OF THE MEETING

Date: **19.08.2017**

Time: **11.30 am**

Present Members: **05**

Committee: **GRIEVANCE REDRESSALCELL**

The Grievance Redressal Cell meeting for the academic year 2017 -18 was held on 19.08 2017, at 11.30 am in the office of the Principal. The meeting was chaired by the Principal.

The following agenda items were discussed during the meeting and it was unanimously resolved to implement them in the interest of the College students.

<i>Sl. No</i>	<i>Subject</i>	<i>Resolution</i>
1	To discuss to provide the tasty, clean and neat food items in the College Canteen on request of the students.	Under the observation of the Principal, it was decided to discuss to provide the tasty, clean and neat food items in the College Canteen on request of the students.
2	To discuss about to provide the light facility at the patio of the Girls's Hostel during night.	Under the observation of the Principal it was decided to provide the light facility at the patio of the Girls's Hostel during night.
3	To make timely arrangements to provide reading and reference facility for the students of Arts and Commerce.	In the meeting it was decided to make timely arrangements to provide reading and reference facility for the students of Arts and Commerce.
4	To take action to keep a suggestion box to receive students grievances, if any.	It was decided in the meeting to keep a suggestion box to receive students' grievances, if any.
5	Any other point to be discussed with the permission of the President of the meeting, if any.	It was decided in the meeting to consider the students' grievances, if any frequently received by the Co-ordinator of the Committee.



ACTION TAKEN REPORT

In compliance with the resolution made in the meeting of **GRIEVANCE REDRESSAL CELL** for the year 2017-18 which was held on 19.08.2017, at 11.30 am. The following activities are successfully carried out.

<i>Sl. No</i>	<i>Subject</i>	<i>Action taken/Compliance</i>
1	To discuss to provide the tasty, clean and neat food items in the College Canteen on request of the students.	The canteen contractor is informed to provide tasty and neat food items.
2	To discuss about to provide the light facility at the patio of the Girls's Hostel during night.	The light facilities are provided
3	To make timely arrangements to provide reading and reference facility for the students of Arts and Commerce.	The Librarian is informed to prepare a time table for reading and reference.
4	To take action to keep a suggestion box to receive students grievances, if any.	Suggestion box is kept near office room



